

<i>committee</i>	COUNTA of committee
Labour Relation Committee	3

Member selection Criteria	RTU employees
Alternates attend	N/A
Type of Committee	Board
How often do they meet	monthly, first meeting prior to October 15th
How long are the meetings	2 hours are blocked off for each meeting
recommendations types/topics	varied
decision types/topics	fine detail of policy application
Purpose of committee	two way communication between RTU and RSB deal with grey areas in agreements try to head off problems before they become crises
Typical Issues	all interactions between admin and teaching staff
Who Pays for the release	None
NON RTU Members	Head and Assistant Head of HR Director of adult services (sometimes)
Additional Notes	

<i>committee</i>
QPAT - Adult Education
QPAT - Board of Directors
QPAT - Convention Committee
QPAT - Finance and Budget
QPAT - Health and Safety
QPAT - Human Rights and Social Justice
QPAT - Membership Plans
QPAT - New Teachers
QPAT - Nominations
QPAT - Vocational Education

Member selection Criteria	representation of members across sectors
Alternates attend	no
Type of Committee	QPAT
How often do they meet	Various
How long are the meetings	Various, usually half day or full day releases
recommendations types/topics	various
decision types/topics	various
Purpose of committee	Provide a voice for RTU at the provincial level
Typical Issues	Various
Who Pays for the release	QPAT
Additional Notes	

<i>comittee</i>	COUNTA of comittee
Conduct Committee	5
<b>Grand Total</b>	<b>5</b>

Member selection Criteria	representation of members across sectors No executives allowed
Alternates attend	no alternates
Type of Committee	RTU
How often do they meet	When needed
How long are the meetings	determined by agenda
recommendations types/topics	Policy modifications based on issues being dealt with
decision types/topics	What should be done regarding complaint
Purpose of committee	Deal with complaints regarding the executive
Typical Issues	
Who Pays for the release	RTU
Additional Notes	Executive assistant attends to facilitate meeting: non-interference provide tecchnical support to committee members (remind committee they are not the police, no searching/requesting private information, etc.)

<i>comittee</i>	COUNTA of comittee
Discipline Committee	7
<b>Grand Total</b>	<b>7</b>

Member selection Criteria	representation of members across sectors 1 RTU executive
Alternates attend	N/A
Type of Committee	RTU
How often do they meet	when needed
How long are the meetings	based on agenda
recommendations types/topics	Policy modifications based on issues being dealt with
decision types/topics	What should be done regarding complaint
Purpose of committee	Deals with complaints regarding delegates
Typical Issues	
Who Pays for the release	RTU
Additional Notes	Executive assistant attends to facilitate meeting: non-interference provide tecchnical support to committee members (remind committee they are not the police, no searching/requesting private information, etc.)

<i>committee</i>	COUNTA of committee
Nominations Committee	5
<b>Grand Total</b>	<b>5</b>

Member selection Criteria	5 delegates minimum 1 executive assistant for technical support
Alternates attend	N/A
Type of Committee	RTU
How often do they meet	at least twice a year, see constitution for election details
How long are the meetings	1 to 2 hours
recommendations types/topics	Report to AGM on nominations/elections/acclamations
decision types/topics	all issues around elections
Purpose of committee	maintain fair and impartial elections of RTU officials guarantee that all RTU constitutional requirements are met
Typical Issues	verifying nominations decisions about election running verify election results present to AGM on position elections/acclaims
Who Pays for the release	RTU (but normally held after 4:30 to prevent need)
Additional Notes	executive assistant should not express opinions except as pertain to legalities/techinal issues

<i>comittee</i>	COUNTA of comittee
Calendar Committee	5
<b>Grand Total</b>	<b>5</b>

Member selection Criteria	Executive Representation from all sectors RTU professional
Alternates attend	No
Type of Committee	BOARD
How often do they meet	2 or 3 times a year starting in October/November
How long are the meetings	2 hours are blocked off for each meeting
recommendations types/topics	Everything regarding the school year dates
decision types/topics	Not a decision making committee
Purpose of committee	Create calendars that meets government requirements create calendars with input from all stake holders
Typical Issues	ped day placement christmas holiday placement year start dates/end dates
who pays for the release	board
NON RTU Members	school board commisioner head of HR administrators equal to RTU delegation
Additional Notes	Calendars to be created/examined: youth sector, Access East AGE, Access West AGE, general VT, specific VT's to conform with other boards in shared buildings

<i>comittee</i>	COUNTA of comittee
Professional Improvement Committe	5
<b>Grand Total</b>	<b>5</b>

Member selection Criteria	Executive Representation from all sectors and RTU
Alternates attend	NO
Type of Committee	BOARD
How often do they meet	Once a Month/two months
How long are the meetings	2 hours are blocked off for each meeting usually 1 hour or less
recommendations types/topics	none, decision making committee
decision types/topics	guidelines for teachers accessing PIC funds specific application accept/deny if questionable funds provided to IB programs (mandatory training for IB teachers, violates PIC guidelines) funds provided to educational services for board wide PD
Purpose of committee	guarantee the proper use of professional development funds for teachers maintain the conditions of voluntary teacher PD
Typical Issues	amounts to be covered for lodging, etc how many teachers go to popular conferences what counts as voluntary what courses tuition subsidy covers maximum yearly per teacher allowance
Who Pays for Release	BOARD
NON RTU Members	Head of HR Adminisrtators to equal RTU delegation

Additional Notes	<p>ed services funds: Make sure it's pedagogy based teacher training with a wide application in the board. Avoid training teachers to other jobs or highly specialized trainings for teachers. In addition, make sure the ideas come from the teachers, not board.</p> <p>IB: traditionally RTU is not in favour of the IB allowance. It limits the funds available for non-IB teachers to attend training. Could allow for double dipping unless affected teachers are monitored. In addition, it is MANDATORY training, and schools benefit from IB programs, so schools should shoulder the costs.</p>
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<i>comittee</i>	COUNTA of comittee
Parity/special needs	6
<b>Grand Total</b>	<b>6</b>

Member selection Criteria	Representation from Elementary, Secondary, and RTU Office. Non executive or delegates members are individuals who volunteer to be a part of this committee.
Alternates attend	YES
Type of Committee	BOARD
How often do they meet	At least 8 times between Spetember 1st to June 20th. More meetings can be scheduled if there is a need.
How long are the meetings	2 hours are blocked off for each meeting
recommendations types/topics	additonal hours of technicians and attendants, often with follow-ups to see how things are going
decision types/topics	on giving prement or temperary additional hours of technicians and attendants
Purpose of committee	consulted on adaptation of educational services according to the needs and ability of the students consulted on the policy concerning the organization ot the education services of these students
Who Pays for the release	Board
Typical Issues	Schools needing more technician or attendant hor to help with difficult situations at school or to help provide addition support for struggling students
NON RTU Members	Head of Complementary services Adminiatrator equal to RTU delagation

<i>comittee</i>	COUNTA of comittee
Health and Safety Committe	3
<b>Grand Total</b>	<b>3</b>

Member selection Criteria	Executive Representation RTU Delegate
Alternates attend	YES
Type of Committee	BOARD
How often do they meet	3-4 times a year
How long are the meetings	2 hours are blocked off for the meeting
recommendations types/top	health and safety issues (Physical and Psychological)
decision types/topics	
Purpose of committee	Act as a consultative for the RSB health and safety policies with the input from all of the various collective agreements
Who pays for the release	School Board
Typical Issues	School issues that are not resolved, SB level issues water, heating, etc... often given to opportunity to explain the situation in great detail and to get details on the follow-ups
Non RTU members	Local 800 (Maintenance), Local 576 (Support Staff), Professionals, Riverside Administrators' Association (RAA), AQCS

<i>committee</i>	COUNTA of committee
Educational Policy Committee	6
<b>Grand Total</b>	<b>6</b>

Member selection Criteria	Executive Representation from all sectors and RTU
Alternates attend	YES
Type of Committee	BOARD
How often do they meet	minumum 4 times a year (normally once a month) The first meeting should be held by October 15
How long are the meetings	2 hours are blocked off for each meeting
recommendations types/topics	
decision types/topics	
Purpose of committee	vet any changes/new programs for effects on teachers question presenters as to unintended consequences ensure that any changes to teaching follow the collective agreement
Typical Issues	New programs New courses use of school board based resources (consultants)
Who pays for the release	BOARD
NON RTU Members	Head of educational services Adminisrtators to equal RTU delegation
Additional Notes	