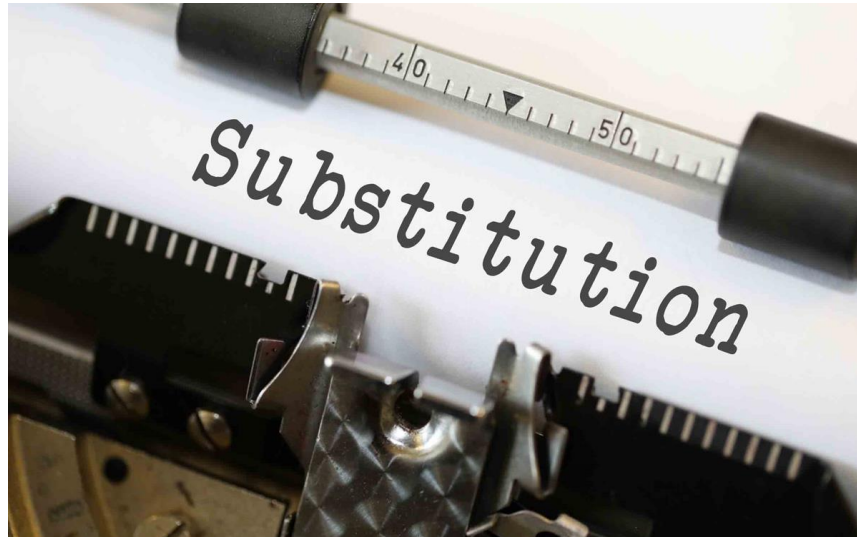




RTU Monthly Digest

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# Top Story



RTU would like to follow up on a few points regarding **Substitution**:

## **Scolago:**

- **Preferred Subs:** As was the case with AESOP, Preferred Subs do get specific windows to accept sub jobs before other substitutes.

However, all subs get to see the job when it is created and are able to “reserve” it. Reservation does not mean the job was booked.

Should the window for preferred subs close without one of those subs taking it, the job could then be booked by the person who reserved it first.

To avoid soliciting all the substitutes at the same time, and according to the time available before the replacement begins, Scolago sequences requests delivery according to the following parameters.

- o Less than 24 hours before the replacement begins: The request is considered urgent and the deliveries are made within seconds of each other. The primary objective remains to ensure that the position is filled.
- o Between 24 hours and 5 days before replacement: The request is not considered urgent and a time limit is applied between shipments. The closer we are to 24 hours, the shorter the delay. The closer we are to the 5 days, the closer the time will be 15 minutes between delivery.
- o More than 5 days: Requests are sequenced every 15 minutes.
- o Also, in the calculation of the available time, we have included periods of silence. These periods apply for non-urgent requests. Thus, if we have more than 24 hours, we will not send requests before 6:00 a.m., after 10:00 p.m., on weekends and during class periods.

To establish the sending order without always favoring the same substitutes, we apply a random sorting on the candidates that the requester (teacher, dispatcher or school secretary) has chosen in his search results.

## **Deductions:**

Based on a letter of agreement between RSB and RTU (members' decision), deductions for absences are on the policy of "a day is a day".

For elementary, considering the schedules at our schools, "morning block" only absences are calculated as 0.6 of a day, and "afternoon block" only absences are calculated at 0.4 of day.

In high school and adult sector, either half day absences are calculated as 0.5 of a day.

## **Students:**

Despite the reason for the absence, teachers have no mandate to follow with students who are absent for a prolonged period. Students can be caught up once they return to school.

# While You're Here

Starling Minds - <https://member.starlingminds.com/landing/>

As we come out of the pandemic many of us are still living with the stress of COVID-19 and everyday life. Please remember that QPAT has Starling Minds available for all teachers and their family members. You can find the link to Starling Minds on our RTU website. The organization access code is QPATMEMBER to create your account.

## Oversize Compensation.

Thank you to those who reached out regarding missed compensation, we have been informed that Oversize Compensation for High School and Good Shepherd teachers has not yet been paid, but should be by the end of November.

## Isolation and Sick Days used due to COVID

The latest Public Health requirements have removed the 5-day isolation requirement following a positive Covid 19 test. Teachers are expected to go to work wearing a mask if they are able, or to stay home if too sick. It is suggested that sick students wear a mask as well, but it is not required. We will continue to send grievances for sick days deducted for isolation days for the dates before this change (November 7, 2022).

## School Council, Special Needs, Health & Safety Minutes

Please take note of our dedicated email address for all school committee minutes to be sent to RTU: [schoolminutes@rtu-ser.com](mailto:schoolminutes@rtu-ser.com)

Please remember to identify the school and committee, and please flag if there is a specific issue you would like brought to our attention.

[FIND MORE ON OUR WEBSITE](#)



RTU - SER

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